

SHERIFF'S OFFICE EMPLOYEE/VENDOR ONLY



Barrow County Sheriff's Office

652 Barrow Park Drive, Winder, Ga 30680

Phone: 770-307-3080 Fax: 770-307-3089

Fingerprint Work Order Routing Form

SECTION I Department or Agency Initiating Work Order			
*Date:		*Requesting Dept./Business and Contact Name: TOWN of BETHLEHEM	
Requestor's Return Address(if civilian business): 750 Manger Ave Bethlehem, GA 30620			
*Reason Fingerprinted: BEER & WINE 3-3-2		*Contributing ORI: GA923047Z	Fees Collected: 0.00
*Applicant Name:		*Applicant Phone:	
*Appointment Date/Time:		*Authorizing Name and Signature:	
*Required			
SECTION II Barrow County Sheriff's Office Detention Division			
*Fingerprinting Officer:		Fingerprinting Time:	
*Record TCN:		*Completing Officer's Name and Number:	
*Required			

Instructions:

Department initiating work order will complete the top section and give to the Applicant to provide the Detention Center personnel the correct information to complete the record. Detention Center personnel will place the completed work order with responses attached in the appropriate originating department interoffice mailbox located in Dispatch.

ALL Applicants must have an appointment in order to be fingerprinted. Appointments are made Monday- Friday between the hours of 9:00am and 1:00pm. NO appointments will be made after 1:00pm. Firearms Permits may come anytime between 9:00am to 1:00pm. Please call 770-307-3080 ext 8402 or 3980 to make appointments.

Applicants without forms **will not** be fingerprinted.